



Solano Family and Children's Services
Child Care Food Program

2019 Payment Schedule

Monthly claims must reach our office, either online or by scannable forms, no later than the 5th day of the following month. This includes enrollments for any new children you are claiming that month and source documents if not recording menus and meal counts daily. Any late claim submissions will generate a late reimbursement payment and **pending enrollments cannot be paid.**

Remember: Any late claims received after the "Late claims" deadline cannot be reimbursed.

Claims for the month of:	Due in Fairfield office by 5pm on:	Will be paid in the month of:	Late claims received by:	Will be paid in the month of:
January	February 5	March	February 25	April
February	March 5	April	March 25	May
March	April 5	May	April 25	June
April	May 6	June	May 27	July
May	June 5	July	June 25	August
June	July 5	August	July 25	September
July	August 5	September	August 26	October
August	September 5	October	September 25	November
September	October 7	November	October 25	December
October	November 5	December	November 25	January 2020
November	December 5	January 2020	December 25	February
December	January 6, 2020	February	January 27	March
January 2018	February 5	March	February 25	April

The Child Care Food Program (CCFP) operates on the Cash Reimbursement System. Your reimbursement will be paid two months after the claim month. (You will receive your reimbursement for April in June). It takes the California Department of Education (CDE) approximately 45 days to disburse the funds to us, and we have 5 working days to issue the payment to you. There is no set date that the funds must be paid. To check the most recent payment information call 707-863-3950 X 714. Online providers can check payment info in KidKare by going to Food Program>View Claims.

*** Important ***

If you are providing care on a recognized holiday, you must inform us that you are open on that day. You can do this by either noting it on your blue CIF form or online by dragging the icon stating the provider was open to the appropriate box on the provider's calendar. Providers can also call 707-863-3950 x703 and leave a message. **Credit cannot be given for meals claimed on a holiday unless we are notified that you were open.**

We will require notification for the following holidays:

New Year's Day
Easter Sunday
Memorial Day

Labor Day
Thanksgiving Day
Christmas Day