

SOLANO FAMILY & CHILDREN'S SERVICES

421 Executive Court North - Fairfield, CA 94534-4019 - (707) 863-3950 - Fax: (707) 863-3975

CHANGE OF CHILD CARE PROVIDER NOTICE

Please thoroughly complete all of the following information.

FSS: _____

Case Name: _____ Telephone Number: _____
Print parent's first and last name

Child(ren): _____
Print the name(s) of the child(ren) ending services with this provider

PROVIDER INFORMATION (provider who will stop providing care)

Provider's Name: _____ Telephone Number: _____

Address: _____
Street Address (including applicable unit number) City Zip Code

ALL QUESTIONS MUST BE ANSWERED

What was/will be the last day of child care by this provider? _____

What is the last day this provider expects payment for the child(ren)? _____

Please Note: SFCS DOES NOT pay notice period when the child is not attending.

Has provider collected all Family Fees due? yes no / If no, amount due \$ _____

Have parent and provider signed a payment agreement for the amount due? yes no

Please attach a copy of the signed payment agreement to this form

Provider's Signature

Date

Parent's Signature

Date

COMMENTS:

OFFICE USE ONLY

Date Notice was given and person giving notice (parent/provider):

Last day of payment by SFCS:

COMMENTS: _____

The purpose of this agency is to promote and advocate for the well-being of children and families in Solano County by providing Subsidized Child Care, Resources & Referrals, Provider/Parent Training and Education, the Child Care Food Program and Community Outreach to address the community's diverse and ever changing needs.